



## County of Santa Cruz

### Department of Community Development and Infrastructure

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# SUBMITTAL REQUIREMENTS FOR OVER-THE-COUNTER SIGNIFICANT TREE REMOVAL PERMITS

As determined by Environmental Planning staff, a significant tree removal permit may be available “over-the-counter” for trees which are either:

- Already dead; or
- Monterey pine tree(s) with pitch canker disease or turpentine beetles.

No more than two significant trees in the Coastal Zone can be removed with an over-the-counter permit and must be replaced with a minimum 5-gallon size replacement tree(s) at a minimum of a 1:1 ratio. Replacement of significant trees must be selected from the “tall” and/ or “broad” categories. Oak trees must be replaced with coast live oak, redwood, California sycamore (*Platanus racemosa*), or Douglas fir.

### Submittal Materials

For expedited processing all of the following required submittal materials must be included with the application.

1. Two copies of a site plan (minimum 8 ½” x 11”) clearly depicting the location of the tree(s) to be removed and the location and species of the proposed replacement tree(s).
2. A photograph of the tree(s) to be removed.
3. A signed owner/ agent form if the applicant is not the owner.
4. Payment for the permit (cash or checks are accepted).

***Resource Planners will print the tree removal permit for applicants, if approved.***