



PLG-235 must be first page of the Supplemental file. Documents cannot be restricted by digital signatures or otherwise.

**Project Information**

Permit No. \_\_\_\_\_

APN: \_\_\_\_\_

Project Address: \_\_\_\_\_

Legal Owner: \_\_\_\_\_

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Reserved for County Stamp

**Notes**

- Each time the SUP file is uploaded, it must be complete and include all documents required for permit issuance.
- When required for review, the 3 items below must be on the plan sheets (do not include them in the SUP file):
  1. Special Inspections Form – [PLG240](#)
  2. [Modification Worksheet & Plans](#)
  3. Energy forms

**Supplemental Documents** Checkmark all items included in the SUP file

- EVCS Form(s) – [PLG290](#), [PLG291](#), [PLG292](#), [PLG293](#)
- Transfer of Responsibility Form(s) – [PLG250](#)
- Substantial Improvement– [Form](#)
- WELO Residential Checklist & Exemption – [PLG152](#)
- WELO Landscape Plan Submittal – [PLG154](#)
- Arborist Report** Submit PLG300
- Consultant Review – [PLG300](#)
- Addendum(s)
- Geological Report** Submit PLG300
- Consultant Review – [PLG300](#)
- Addendum(s)
- County Acceptance Letter(s)
- Geotechnical Report** (or [Waiver Form](#)) Submit PLG300
- Consultant Review – [PLG300](#)
- Addendum(s)
- County Acceptance Letter(s)
- Drainage Calculations**
- [Appendix A](#): Project Determination
- Addendum(s)

- Structural Calculations**
- Addendum(s)
- Truss Shop Drawings** submit review letter
- Review letter by project architect/engineer
- Specification Book** TOC & bookmarked sections

**Additional Documents** Please list addition items below

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

6 \_\_\_\_\_

7 \_\_\_\_\_

8 \_\_\_\_\_

9 \_\_\_\_\_

10 \_\_\_\_\_

11 \_\_\_\_\_

12 \_\_\_\_\_

13 \_\_\_\_\_