



Santa Cruz County Sanitation District

701 OCEAN STREET, SUITE 410, SANTA CRUZ, CA 95060-4073
(831) 454-2160 FAX (831) 454-2089 TDD: (831) 454-2123

JOHN J. PRESLEIGH, DISTRICT ENGINEER

A G E N D A

Santa Cruz County Sanitation District Seven Hundred Tenth Regular Meeting

Thursday, March 19, 2015
4:45 P.M.

D. A. Porath Sanitation Facility
2750 Lode Street

Page #

1. ROLL CALL
2. APPROVAL OF MINUTES OF MARCH 5, 2015 2-1 thru 2-2
3. ORAL COMMUNICATIONS
4. APPROVAL OF PLANS, SPECIFICATIONS AND ESTIMATE FOR CONSTRUCTION OF THE SOQUEL PUMP STATION FORCE MAIN REPLACEMENT PROJECT: Consider approving the plans, specifications, and engineer's estimate for the subject project and authorize calling for bids.
 - a. Letter of the District Engineer 4-1
 - b. Notice to Contractors 4-2 thru 4-3
 - c. Plans and Specifications DISPLAY
5. APPROVAL OF PLANS, SPECIFICATIONS AND ESTIMATE FOR CONSTRUCTION OF THE NEARY LAGOON FORCE MAIN REHABILITATION PROJECT: Consider approving the plans, specifications, and engineer's estimate for the subject project and authorize calling for bids.
 - a. Letter of the District Engineer 5-1
 - b. Notice to Contractors 5-2
 - c. Plans and Specifications DISPLAY
6. MORAN PUMP STATION UPGRADE PROJECT, CONTRACT CHANGE ORDER NO.1, CONTRACT NO. CW43832A: Consider approving Contract Change Order No. 1, in the amount of \$40,000 for additional electrical work for the subject project.
 - a. Letter of the District Engineer 6-1
 - b. Contract Change Order No. 1 6-2
 - c. Request for Transfer of Funds Form (AUD-74) 6-3
 - d. Request for Approval of Agreement Form (ADM-29 SCCSD) 6-4 thru 6-5

7. **EARTH DAY**: Consider approving a contribution of \$1,200 from the existing public outreach budget to help fund Earth Day activities planned for the San Lorenzo Park bench lands on April 18, 2015.
 - a. Letter of the District Engineer 7-1
 - b. Earth Day Budget 7-2

8. **AB2766 MONTEREY BAY UNIFIED AIR POLLUTION CONTROL DISTRICT MOTOR VEHICLE EMISSION REDUCTION GRANT APPLICATION, APPROPRIATIONS OF FUNDS**: Consider adopting Resolution No. 15-02, accepting unanticipated revenue, in the amount of \$27,000, and transferring funds, in the amount of \$35,997, for the purchase of a new electric vehicle.
 - a. Letter of the District Engineer 8-1
 - b. Resolution No. 15-02, Accepting Unanticipated Revenue 8-2
 - c. Quote from Clipper Creek, Inc. 8-3 thru 8-4
 - d. Request for Transfer of Funds Form (AUD-74) 8-5

9. **CLAIM OF FRANCIS NIGRO**: Consider approving the claim of Francis Nigro, in the amount of \$9,400 for damage to his property.
 - a. Letter of Risk Management and County Counsel 9-1
 - b. Claim 9-2
 - c. Background Information 9-3 thru 9-5

10. **ADJOURNMENT TO APRIL 2, 2015**

As a courtesy to those persons affected, please attend the meeting smoke and scent free. The Santa Cruz County Sanitation District complies with the Americans with Disabilities Act (ADA). The Board of Directors Chambers is located in an accessible facility. Persons with disabilities may request a copy of the agenda in an alternative format. If you need special assistance or accommodations to attend this meeting, please contact the District at 454-2160 (TDD number 831-454-2123) at least 72 hours in advance of the meeting, to make arrangements. If you have a question about an agenda item, please call District staff at 454-2160. Agenda documents, including those received after the publication of these agenda materials may be reviewed at the office of the District Secretary, Room 410 of the County Government Center Building at 701 Ocean Street, Santa Cruz, California.

PROCEEDINGS OF THE BOARD OF DIRECTORS
SANTA CRUZ COUNTY SANITATION DISTRICT

March 5, 2015
4:45 P.M.

D. A. Porath Sanitation Facility
2750 Lode Street
Santa Cruz, California

The seven hundred ninth regular meeting of the Board of Directors of the Santa Cruz County Sanitation District is now in session pursuant to adjournment, by declaration of Chairperson Harlan.

PRESENT: Director Leopold, Director Friend, Chairperson Harlan, District Counsel, and the Secretary

APPROVAL OF MINUTES OF FEBRUARY 19, 2015, -approved

Upon motion of Director Leopold, duly seconded by Director Friend, it is ordered by the Board, by unanimous voice vote, that the minutes of February 19, 2015, be and are hereby approved.

ORAL COMMUNICATIONS

Chairperson Harlan reports that they received an odor complaint about Nob Hill at a meeting they had at City Hall to discuss the garden plans at Rispin Mansion with Mike Arnone. She informed them that they were working on it.

SANITATION FISCAL REPORTS - Ratified

The Board considers a list of claims recommended for ratification by the District Engineer.

Upon motion of Director Leopold, duly seconded by Director Friend, it is ordered by the Board, by unanimous voice vote, that the list of paid invoices for ratification, for the month of December, Fiscal Year 2014-2015, in the amount of \$1,129,172.14 and for the month of January, Fiscal Year 2014-2015, in the amount of \$692,894.28, be and is hereby ratified.

2015/2016 SEWER SERVICE CHARGES NOTICE OF PUBLIC HEARING -approved

The District Engineer, John Presleigh, introduces the District's consultant, Gary Hornberger, who explains the subject item for the Board's information, stating that the overall fee increase for the next fiscal year is 4.3% which is lower than the 4.5% expected. Board discussion ensues, with Director Friend and Chairperson Harlan making some minor revisions to the mailer. It is recommended that the Board consider setting a public hearing for adoption of an ordinance amending District Code.

Upon motion of Director Friend, duly seconded by Director Leopold, it is ordered by the Board, by unanimous voice vote, that the District Engineer be and is hereby directed to prepare an ordinance amending District Code Title 5, Article III, Sections 5.04.180 through 5.04.225 and return to the Board on May 7, 2015, for its adoption in concept; further a public hearing is hereby set for May 7, 2015, at 4:45 p.m., for the adoption, in concept, of this ordinance. In addition, the District Engineer is directed to mail the Notice of Public Hearing to all affected property owners at least 45 days prior to the May 7, 2015, public hearing and the District Secretary directed to advertise the notice of public hearing once a week for two weeks prior to the date set for the public hearing in a newspaper of general circulation.

CLEAN WATER STATE REVOLVING FUND LOAN APPLICATION

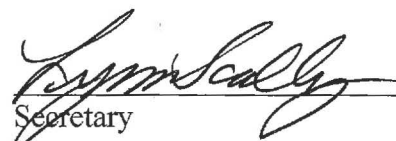
-Res. #15-01 adopted

The Sanitation Engineer, Rachél Lather, explains the subject item and recommends that the Board consider adopting Resolution No. 15-01, Authorizing Entering into a Loan Agreement with the State of California and Designating a Representative to Sign a Clean Water State Revolving Fund Loan Agreement, and any Amendments Thereto, for Three Years of Sewer Capital Improvement Projects. Director Friend recommends that the Board take advantage of the low interest rates being offered and increase the amount of the loan request to \$15,000,000. Director Leopold and Chairperson Harlan agree.

Upon motion of Director Leopold, duly seconded by Director Friend, it is ordered by the Board, by unanimous voice vote, that the amount of the loan request be increased to \$15,000,000 and that Resolution No. 15-01, Authorizing Entering into a Loan Agreement with the State of California and Designating a Representative to Sign a Clean Water State Revolving Fund Loan Agreement, and Any Amendments Thereto, for Three Years of Sewer Capital Improvement Projects, be and is hereby adopted.

ADJOURNMENT

There being no further business to come before the Board, Chairperson Harlan hereby adjourns this meeting of the Board to the next scheduled meeting, to be held Thursday, March 19, 2015, at 4:45 p.m., at the D. A. Porath Sanitation Facility meeting room, 2750 Lode Street, Santa Cruz, California.


Secretary



Santa Cruz County Sanitation District

701 OCEAN STREET, SUITE 410, SANTA CRUZ, CA 95060-4073
(831) 454-2160 FAX (831) 454-2089 TDD: (831) 454-2123

JOHN J. PRESLEIGH, DISTRICT ENGINEER

AGENDA DATE: MARCH 19, 2015

BOARD OF DIRECTORS
SANTA CRUZ COUNTY SANITATION DISTRICT
701 Ocean Street, Room 410
Santa Cruz, California 95060

SUBJECT: APPROVAL OF PLANS, SPECIFICATIONS AND ESTIMATE FOR
CONSTRUCTION OF THE SOQUEL PUMP STATION
FORCE MAIN REPLACEMENT PROJECT

Members of the Board:

The plans, specifications, and engineer's estimate have been completed and are presented here for your Board's consideration and approval. The engineer's estimate for the project is \$2,839,800.00, not including contingencies, inspection and administration costs. Sufficient funds are available in the project budget. A Clean Beaches initiative grant from the State Water Resources Control Board will fund up to 25 percent of the project costs.

The work for the subject project will provide for the construction of an approximately 725 feet of new force main crossing Soquel Creek, pump station improvements including concrete repairs, and odor control system improvements. The project will take an estimated 160 working days to complete.

It is therefore recommended that your Board take the following actions:

1. Approve the plans, specifications, and engineer's estimate, and authorize calling for bids.
2. Set the bid opening for 2:15 p.m., on Thursday, May 7, 2015, in the Department of Public Works conference room.
3. Direct the District Secretary to advertise a "Notice to Contractors" in accordance with the provisions of Public Contract Code Section 20783.
4. Direct the District Engineer to return on or before June 11, 2015, with a recommendation for award of the contract.

Yours truly,


JOHN J. PRESLEIGH
District Engineer

4-1

SANTA CRUZ COUNTY SANITATION DISTRICT
NOTICE TO CONTRACTORS

Sealed proposals shall be delivered to the District Engineer, Room 410, Governmental Center, 701 Ocean Street, Santa Cruz, California, no later than **2:00 p.m., May 7, 2015**, and at **2:15 p.m.** or soon after, they will be publicly opened and read in the Santa Cruz County Public Works Conference Room, for construction on **Clares Street, crossing of Soquel Creek, and at the Soquel Creek Pump Station** in accordance with the specifications therefor, to which special reference is made, as follows:

SOQUEL PUMP STATION FORCE MAIN REPLACEMENT PROJECT

This project involves the construction of approximately 1,140 linear feet of 24" to 30" diameter high density polyethylene (HDPE) piping and two 2-inch diameter fiber opticconduits, of which 450 linear feet shall be installed via open cut construction and 690 linear feet shall be installed via horizontal directional drilling from the Soquel Creek Pump Station, beneath Soquel Creek, to Clares Street and 46th Avenue; construction of a below grade cast-in-place concrete building extension adjacent to the Soquel Creek Pump Station; wall and floor concrete repairs, valve replacement, odor control improvements, and installation of piping, valves, flow meter, electrical and instrumentation within the Soquel Creek Pump Station; demolition; site earthwork; and yard piping.

Such other items or details, not mentioned above, which are required by the plans, Standard Specifications, or these special provisions shall be performed, placed, constructed or installed.

A **mandatory** pre-bid conference will be held on **April 15, 2015**, at **10:00 a.m.** at the **Soquel Pump Station** (Nob Hill Shopping Center), 809 Bay Avenue, Capitola, California.

Plans, specifications, and proposal forms for bidding this project may be obtained from either the District Engineer, Room 410, 701 Ocean Street, Santa Cruz, California, or online by visiting the Santa Cruz County, Public Works home page at www.dpw.co.santa-cruz.ca.us/ under the Advertised Projects directory. There is a fee to obtain a hard copy of the bid documents. There is no fee for bid documents obtained online. The successful bidder shall furnish a payment bond and a performance bond. The Contractor shall possess a Class 'A' license at the time that this Contract is awarded. The Santa Cruz County Sanitation District hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids and will not be discriminated against on the grounds of race, color, religion, gender, or national origin in consideration for an award.

Pursuant to SB 854 (Stat. 2014, chapter 28), the Owner hereby advises all bidders that:

1. No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under California Labor Code section 1771.1(a)].
2. No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

NOTICE TO CONTRACTORS
SOQUEL PUMP STATION FORCE MAIN REPLACEMENT PROJECT
PAGE 2

3. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations (DIR).
4. The Owner will provide notice to the DIR of the award of this Contract within five (5) days of Award.
5. All contractors and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (aka Division of Labor Standards Enforcement).

In accordance with California Labor Code 1771 and 1725.5, all listed subcontractors must be registered with the Department of Industrial Relations. An inadvertent error in listing a subcontractor who is not registered pursuant to Section 1725.5 in a bid proposal shall not be grounds for filing a bid protest or grounds for considering the bid nonresponsive, provided that any of the following apply:

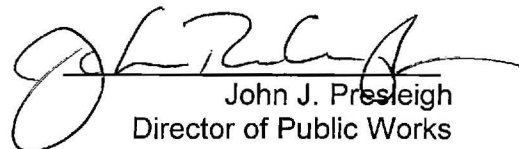
1. The subcontractor is registered prior to the bid opening.
2. Within 24 hours after the bid opening, the subcontractor is registered and has paid the penalty registration fee specified in subparagraph (E) of paragraph (2) of subdivision (a) of Section 1725.5.
3. The subcontractor is replaced by another registered subcontractor pursuant to Section 4107 of the Public Contract Code.

Failure by a subcontractor to be registered to perform public work as required by Labor Code 1771.1, subdivision (a) shall be grounds under Section 4107 of the Public Contract Code for the contractor, with the consent of the awarding authority, to substitute a subcontractor who is registered to perform public work pursuant to Section 1725.5 in place of the unregistered subcontractor.

Pursuant to Section 1773 of the California Labor Code, the general prevailing rate of wages in the District has been determined by the Director of the Department of Industrial Relations, and such prevailing rate of wages is listed in the State of California, Business and Transportation Agency, Department of Transportation publication entitled General Prevailing Wage Rates, current edition, and may be accessed online at: <http://www.dir.ca.gov>

SANTA CRUZ COUNTY SANITATION DISTRICT

Date: 3/11/2015


John J. Presleigh
Director of Public Works

203.doc



Santa Cruz County Sanitation District

701 OCEAN STREET, SUITE 410, SANTA CRUZ, CA 95060-4073
(831) 454-2160 FAX (831) 454-2089 TDD: (831) 454-2123

JOHN J. PRESLEIGH, DISTRICT ENGINEER

AGENDA DATE: MARCH 19, 2015

BOARD OF DIRECTORS
SANTA CRUZ COUNTY SANITATION DISTRICT
701 Ocean Street, Room 410
Santa Cruz, California 95060

SUBJECT: APPROVAL OF PLANS, SPECIFICATIONS AND ESTIMATE FOR
CONSTRUCTION OF NEARY LAGOON FORCE MAIN REHABILITATION
PROJECT

Members of the Board:

Attached please find the plans, specifications, and engineer's estimate for Neary Lagoon Force Main Rehabilitation project presented here for your Board's consideration and approval. The engineer's estimate for the project is \$770,000.00, not including contingencies, inspection and administration costs. Sufficient funds are available in the 2014/2015 Construction Improvement Fund budget. A Clean Beaches Initiative grant in the amount of \$350,000.00 has been awarded by the State Water Resources Control Board to partially fund this project.

The work for the subject project involves rehabilitation of approximately 1,500 lineal feet of 36-inch diameter bar-wrapped pipe (AWWA C303) wastewater force main using a Cured-in-Place-Pipe (CIPP) lining process along the Neary Lagoon portion of the force main, associated sewage flow bypass, sewer force main cleaning, debris disposal, installation of access tees, pre- and post-construction internal inspection, pressure and leakage testing, and any spot repairs as needed. The project will take an estimated 120 working days to complete.

It is therefore recommended that your Board take the following actions:

1. Approve the plans, specifications, and engineer's estimate, and authorize calling for bids.
2. Set the bid opening for 2:15 p.m., on Thursday, April 30, 2015, in the Department of Public Works conference room.
3. Direct the District Secretary to advertise a "Notice to Contractors" in accordance with the provisions of Public Contract Code Section 20783.
4. Direct the District Engineer to return on May 7, 2015, with a recommendation for award of the contract.

Yours truly,


JOHN J. PRESLEIGH
District Engineer

**SANTA CRUZ COUNTY SANITATION DISTRICT
NOTICE TO CONTRACTORS**

Sealed proposals shall be delivered to the District Engineer, Room 410, Governmental Center, 701 Ocean Street, Santa Cruz, California, no later than **2:00 p.m., April 30, 2015**, and at **2:15 p.m.** or soon after, they will be publicly opened and read, in the Santa Cruz County Public Works Conference Room, for construction of the **Neary Lagoon Force Main Rehabilitation Project** in accordance with the specifications therefore, to which special reference is made, as follows:

NEARY LAGOON FORCE MAIN REHABILITATION PROJECT

This project involves rehabilitation of approximately 1,500 lineal feet of 36- inch diameter bar-wrapped pipe (AWWA C303) wastewater force main using Cured-in-Place-Pipe (CIPP) lining process along the District's Neary Lagoon Force Main, associated sewage flow bypass, sewer force main cleaning, debris disposal, installation of access tees, pre- and post-construction internal inspection, pressure and leakage testing, and any spot repairs as needed.

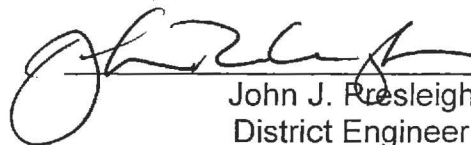
Plans, specifications, and proposal forms for bidding this project may be obtained from either the District Engineer, Room 410, 701 Ocean Street, Santa Cruz, California, or online by visiting the Santa Cruz County, Public Works home page at www.dpw.co.santa-cruz.ca.us/ under the Advertised Projects directory. The fee for one copy of the project special provisions plus one set of improvement plan is **\$25**. There is no fee for bid documents obtained online. No partial sets will be issued. The successful bidder shall furnish a payment bond and a performance bond. The Contractor shall possess a Class A license at the time that this contract is awarded. The Santa Cruz County Sanitation District hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids and will not be discriminated against on the grounds of race, color, religion, gender, or national origin in consideration for an award.

Pursuant to Section 1773 of the California Labor Code, the general prevailing rate of wages in the District has been determined by the Director of the Department of Industrial Relations, and such prevailing rate of wages is listed in the State of California, Business and Transportation Agency, Department of Transportation publication entitled General Prevailing Wage Rates, current edition, and may be accessed online at:

<http://www.dir.ca.gov>

SANTA CRUZ COUNTY SANITATION DISTRICT

Date: 3/12/2015


John J. Presleigh
District Engineer



Santa Cruz County Sanitation District

701 OCEAN STREET, SUITE 410, SANTA CRUZ, CA 95060-4073
(831) 454-2160 FAX (831) 454-2089 TDD: (831) 454-2123

JOHN J. PRESLEIGH, DISTRICT ENGINEER

AGENDA DATE: MARCH 19, 2015

BOARD OF DIRECTORS
SANTA CRUZ COUNTY SANITATION DISTRICT
701 Ocean Street, Room 410
Santa Cruz, California 95060

SUBJECT: MORAN PUMP STATION UPGRADE PROJECT
CONTRACT CHANGE ORDER NO.1
CONTRACT NO. CW43832A

Members of the Board:

The Santa Cruz County Sanitation District is nearing completion of the construction of the Moran Pump Station Upgrade Project. The contractor for the subject project is Anderson Pacific Engineering Construction, Inc. (Anderson Pacific), of Santa Clara, California. The project involved removal of the existing pumps and installation of new pumps, concrete bases, valves and associated piping.

The contract did not include sufficient funds for electrical work. Anderson Pacific performed additional electrical work as the new pumps have integral motors which eliminate the need for drive shafts.

District staff recommends Anderson Pacific be compensated for the additional electrical upgrades. Attached is the Contract Change Order No. 1 in the amount of \$40,000 for the work item. Sufficient funds are available with a transfer of funds from general engineering.

It is therefore recommended that your Board take the following actions:

1. Approve the Contract Change Order No. 1 in the amount of \$40,000.
2. Approve the attached Request for Transfer of Funds and Approval of Agreement, and
3. Direct the District Secretary to process said Contract Change Order and take related actions.

Yours truly,


JOHN J. PRESLEIGH
District Engineer

SANTA CRUZ COUNTY SANITATION DISTRICT

CONTRACT CHANGE ORDER NO. 1 REV. NO.

SUPPL. NO.

CONTRACT: MORAN PUMP STATION UPGRADE

Sheet 1 of 1 Sheet

PUBLIC WORKS JOB NO. 53878

CONTRACT NO.

CW43832

T/C	R F	DOC REF	INDEX	SUBJECT	PRJ/UCD	VENDOR	AMOUNT
SUBSID	DESCRIPTION						

To: Anderson Pacific Engineering Construction, Inc.

Contractor

You are hereby directed to make the herein described changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract. NOTE: This change order is not effective until approved by the Board of Directors.

Description of work to be done, estimate of quantities, and prices to be paid. Segregate between additional work at contract price, agreed price, and force account. Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time.

Change requested by Sanitation Engineering

The last percentage shown is the net accumulated increase or decrease from the original quantity in the Engineer's Estimate.

ESTIMATE OF INCREASE IN CONTRACT ITEM NO. 2, EXTRA WORK

INCREASE:

In accordance with Section 4-1.03, "Extra Work", & Section 9-1.03, "Force Account" Payment of the Standard Specifications, as amended by Section 5-1.05, "Contract Change Orders", of the Special Provisions, and as authorized by the Engineer, Contractor to provide labor, materials and equipment necessary to perform additional Electrical Upgrades to Moran Pump Station; to include installation of new electrical conduits, hand stations, emergency stops, pulling wire, new lighting and flow meter work not originally anticipated to be done by the Contractor. Work is being done under a Time & Materials basis with a not to exceed \$40,000.00.

Estimated Cost Decrease

or Increase

\$40,000.00

By reason of this order the time of completion will be adjusted as follows: -0- Days

Submitted by Laurie Goessel Construction Manager Date 3/3/15

Approval Recommended J. L. C. District Engineer Date 3/5/2015

Approved: Board of Directors by Chairman Date

We, the undersigned contractor, have given careful consideration to the change proposed, and hereby agree that, if this proposal is approved, we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the prices shown above.

Accepted: Date 3/3/15 Contractor: Anderson Pacific Engineering Construction, Inc.

By Nha Immoon Sorensen Title PROJ. MGR

If the contractor does not sign acceptance of this order, his attention is directed to the requirements of the specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.

DISTRIBUTION: SECRETARY OF THE BOARD CONTRACTOR FISCAL OFFICER AUDITOR-CONTROLLER RESIDENT ENGINEER PROJECT FILE

COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND/OR FUNDS

Department: Public Works (SCCSD)

Date: 3/12/15

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 20

AUDITORS USE ONLY			
DOCUMENT #	AMOUNT	L/N	T/C HASH
JE 6			

BATCH #	
DATE	Keyed By:

		T/C	INDEX	SUBJECT	USER CODE	AMOUNT			ACCOUNT DESCRIPTION *
T R A N S F E R	T O	0 2 1	36409	6610	53878	150	000	.00	Moran Pump Station
	F R O M	0 2 2	625175	3590	53164	150	000	.00	General Engineering

Explanation: Transfer \$150,000 from General Engineering (WA53164) to Moran Pump Station Upgrade project (WA53878) to account for overhead costs and contract change order and staff hours.

Name _____ Title _____

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by *K. Moore*, Deputy Date 3-12-15

County Administrative Officer's Action: ☐ Recommended to Board ☒ Approved ☐ Not Recommended or Approved

County Administrative Officer _____ Date _____

State of California }
County of Santa Cruz } ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on

_____, 19____, By _____, Deputy Clerk

(A-C)* Desc: _____ Item: - Budget Transfer

A-C Review		

Distribution: BRD. NAME AGENDA DATE ITEM NO.
White-Board of Supervisors Green-County Administrative Officer Goldenrod-Departmental Control Copy
Yellow-Auditor-Controller Pink-Originating Department

6-3

**SANTA CRUZ COUNTY SANITATION DISTRICT
REQUEST FOR APPROVAL OF AGREEMENT**

TO: Board of Directors, SCCSD
DPW Fiscal
Auditor Controller

From: Santa Cruz County Sanitation District (Agency)

By: _____ (Signature) _____ (Date)
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One)

Expenditure Agreement ☐ Revenue Agreement ☐

The Board of Directors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Santa Cruz County Sanitation District (Agency)
and Remit to: Anderson Pacific Engineering Construction, Inc. (Name/Address)

2. The agreement will provide 1390 Norman Ave. Santa Clara, CA 95054
for the electrical upgrades to the Moran Pump Station.

3. Period of the agreement is from Board approval to June 30, 2015
Increase:

4. Anticipated Cost is \$ 40,000.00 ☒ Fixed ☐ Monthly Rate ☐ Annual Rate ☐ Not to Exceed

Remarks: CONTR: \$284,700.00; CONT: \$10,000.00; 8.5% OH: \$25,049.50; TOTAL: \$319,749.50

5. Detail: ☐ On Continuing Agreements List for FY _____ - _____ Page CC- _____ Contract No.: _____ OR ☐ 1st Time Agreement

☐ Section II No Board letter required
☐ Section III Board letter required
☐ Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 136409!53878!6610! (Index) 6610 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED AUD-74 OR AUD-60

Appropriations are have been Contract No.: CW43832A
are not available and will be encumbered
By: K. More Date: 3-12-15
Auditor-Controller Deputy

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Directors approve the agreement and authorize the District Engineer to execute the agreement on behalf of the Santa Cruz County Sanitation District.

Date: _____

By: _____
Assistant Director of Public Works - Administrative Services, SCCSD

Distribution

District Secretary - White
Sanitation - Green
Auditor-Controller - Canary
Auditor-Controller - Pink
DPW Fiscal - Gold

State of California
County of Santa Cruz
I, Lynn Scally/_____, Secretary/Deputy Secretary of the Board of Directors of the Santa Cruz County Sanitation District, State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Directors as recommended by the District Engineer by an order duly entered in the minutes of said Board on _____, 20____.

ADM-29 SCCSD (9/03)

Title I, Section 300 Proc.Man

by: Deputy/Secretary

AUDITOR-CONTROLLER USE ONLY

CO	\$	Document No.	JE Amount	Lines	H/TL	Keyed By	Date
TC110	\$						
		Auditor Description		Amount	Index	Sub object	User Code

6-4

ANDERSON PACIFIC ENGINEERING INC
 CW43832-01
 MORAN PUMP STATION

		<u>Contract</u>	<u>Conting.</u>	<u>8.5% OH</u>	<u>Total</u>
CW43832-01	136409 ! 53878 ! 6610	244,700.00	50,000.00	25,049.50	319,749.50
CW43832-01	CCO#01	40,000.00	-40,000.00		
TOTAL		<u>284,700.00</u>	<u>10,000.00</u>	<u>25,049.50</u>	<u>319,749.50</u>

6-5



Santa Cruz County Sanitation District

701 OCEAN STREET, SUITE 410, SANTA CRUZ, CA 95060-4073
(831) 454-2160 FAX (831) 454-2089 TDD: (831) 454-2123

JOHN J. PRESLEIGH, DISTRICT ENGINEER

AGENDA DATE: MARCH 19, 2015

BOARD OF DIRECTORS
SANTA CRUZ COUNTY SANITATION DISTRICT
701 OCEAN STREET, ROOM 410
SANTA CRUZ, CALIFORNIA 95060

SUBJECT: EARTH DAY SANTA CRUZ 2015

Members of the Board:

The District, in collaboration with County Public Works, the City of Santa Cruz, as well as several non profit and private groups, is proposing to hold an Earth Day event on April 18, 2015. The proposed event will showcase children's activities, while also disseminating environmental outreach information to the public. It will also give the public an opportunity to experience the simplicity of meeting environmental goals, such as zero waste and utilizing alternative transportation modes, by engaging them in programs at the event. Other attractions include vendors, public speakers, compost workshops and music.

The proposed Earth Day event will be held in the City of Santa Cruz at the San Lorenzo Park benchlands. The last six Earth Day events were held in the same location and were extremely successful. It is anticipated that the event proposed for this year will be just as successful.

The total cost of the event is anticipated at \$26,118.89 and will be shared amongst the County of Santa Cruz, the City of Santa Cruz, and donations from local area businesses and organizations. (See attached budget for details).

Attached to this Board letter is the 2015 Earth Day budget. The District recommends a contribution of \$1,200 from an existing public outreach budget to help fund this event. It is therefore recommended that your Board approve holding the 2015 Earth Day event and authorize the use of funds.

Yours truly,


JOHN J. PRESLEIGH
District Engineer

AG:dls/b1724

Attachments: 2015 Earth Day Event budget

3/12/2015

Earth Day Event Project Budget 2015

Last Updated 3/15

Revenues		Expenses	
Starting Revenues (remainder from 2014)	\$11,695.26	Stage Area	
City/County Contributions		Band 1--Coffee Zombie Collective	\$800.00
County of Santa Cruz		Band 2 -- Sambada	\$1,750.00
Public Works	\$1,000.00	Sound System	\$1,100.00
Environmental Health	\$200.00	Stage Manager / Sound technician	\$500.00
Sanitation	\$1,200.00	MC	\$200.00
City of Santa Cruz	\$2,000.00	Food Vouchers for Bands	\$140.00
Subtotal Partner Contributions	\$4,400.00	Stage/ personnel subtotal	\$4,490.00
Sponsors		Alexis Rentals	\$6,029.25
Kid Zone Sponsor - New Leaf	\$5,500.00	Rental subtotal	\$6,029.25
Nordic Naturals	\$3,500.00	General Expenses	
		PayPal Registration Fees	\$120.08
		Face Painter	\$275.00
		Alcohol Permit	\$50.00
		ABC Permit	\$25.00
		Fire permit	\$150.00
		5% Booth Fee Tax (to City)	\$281.22
		5% Beer Sale Tax (to City)	\$70.30
		Event Supplies (Art Booth supplies)	\$50.14
		Ace Portable Services	\$735.00
		People Power Bike Valet	\$250.00
		First Alarm - Event Security	\$250.00
		Fencing Purchase - beer garden	\$31.76
		Breakfast Volunteers (bagelry)	\$61.80
		Lunch Volunteers (woodstocks pizza)	\$81.53
		Update street signs - Real Color	\$305.00
		Rock Climbing Wall Rental	\$800.00
		Beer Purchase	\$320.00
		Earth Day Class Project Challenge Prizes	\$650.00
		Misc Supplies	\$57.73
		General Expenses subtotal	\$4,564.56
		Advertising	
		Good Times	\$2,765.00
		KSBW	\$650.00
		Sentinel Ads	\$500.00
		Publicity subtotal	\$4,035.08
		Website Design	
		Website Designer Chee Studio	\$3,200.00
		EA Staff time (58hrs@\$65/hr)	\$3,800.00
		Website Expense subtotal	\$7,000.00
		EXPENDITURES	\$26,118.89
		Remaining Revenue	\$7,576.37
Beer Sales (before tax)	\$1,406.00		
TOTAL REVENUE	\$33,695.26		



Santa Cruz County Sanitation District

701 OCEAN STREET, SUITE 410, SANTA CRUZ, CA 95060-4073
(831) 454-2160 FAX (831) 454-2089 TDD: (831) 454-2123

JOHN J. PRESLEIGH, DISTRICT ENGINEER

AGENDA DATE: MARCH 19, 2015

BOARD OF DIRECTORS
SANTA CRUZ COUNTY SANITATION DISTRICT
701 Ocean Street, Room 410
Santa Cruz, California 95060

SUBJECT: AB2766 MONTEREY BAY UNIFIED AIR POLLUTION CONTROL DISTRICT
MOTOR VEHICLE EMISSION REDUCTION GRANT APPLICATION
APPROPRIATIONS OF FUNDS


Members of the Board,

On June 12, 2014, your Board approved staff to apply for grant funding for the purchase of one electric vehicle. We have since been awarded by the Monterey Bay Unified Air Pollution Control District, the amount of \$27,000.00. It is anticipated that with tax and license it will require a match of \$8,267.63 from the District. Additional cost of \$729.12 is needed to purchase the electric vehicle charger, for a total of \$8,996.75.

Because revenues were not appropriated in the 2014-15 budget for the purchase of this vehicle, it is necessary for your Board to approve the following:

1. Accept unanticipated revenue of \$27,000.00; and
2. Transfer of funds from 3/4 Ton Truck (WA53293) to Nissan Leaf (WA53298) in the amount of \$35,997;
3. Direct staff to take related actions.

Yours truly,


JOHN J. PRESLEIGH
District Engineer

AMR:tlp/b1725

Attachments

BEFORE THE BOARD OF DIRECTORS
OF THE SANTA CRUZ COUNTY SANITATION DISTRICT
SANTA CRUZ COUNTY, CALIFORNIA

RESOLUTION NO. 15-02

On the motion of Director
duly seconded by Director
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the Santa Cruz County Sanitation District is a recipient of funds from Monterey Bay Unified Air Pollution Control District; and

WHEREAS, the Santa Cruz County Sanitation District will receive funds in the amount of \$27,000.00 which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the Sanitation District; and

WHEREAS, pursuant to Government Code Sections 29130(c)/29064(b), such funds may be made available for specific appropriation by a two-thirds vote of the Board of Directors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of \$27,000.00 into Santa Cruz County Sanitation District Budget:

<u>T/C</u>	<u>INDEX NO.</u>	<u>REVENUE SUBJECT</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
022	625175	2384	Other Revenues	\$27,000.00

and that such funds be and are hereby appropriated as follows:

<u>T/C</u>	<u>INDEX NO.</u>	<u>EXPENDITURE SUBJECT</u>	<u>WA</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
021	625175	8409	53298	Nissan Leaf	\$27,000.00

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz County Sanitation District this _____ day of _____, 2015, by the following vote:

AYES: DIRECTORS
NOES: DIRECTORS
ABSENT: DIRECTORS

Chairperson of said Board

ATTEST: _____
District Secretary

Approved as to Form:

District Counsel

Distribution: Auditor-Controller
District Counsel

CLIPPERCREEK, INC.

INNOVATIVE INFRASTRUCTURE FOR
ELECTRIC AND HYBRID VEHICLES



11850 Kemper Road Suite #E • Auburn, CA 95603 • (530) 887-1674 • Fax (530) 887-8527

www.clippercreek.net

ClipperCreek, Inc.
Quote: Santa Cruz County
March 6, 2015

<u>Quantity</u>	<u>Description</u>	<u>Price (each)</u>	<u>Extension</u>
1	HCS-40 Charging Current: 32A charging Vehicle Connector Type: J1772 connector Supply Power: 208/240V, 40A dedicated circuit Cable Length: 25 Feet Warranty: 3 Years Certifications: ETL, cETL Enclosure: NEMA 4; indoor/outdoor rated, fully sealed Dimensions: 19.7" L x 8.9"W x 5.3"D Installation: Hardwired Part# 0901-00-004, Conf. # HCS-40-C6-L25-24	\$590.00	\$590.00
1	Wall Mount Connector Holster For LEAP product line Part Number: 1001-0015	\$19.00	\$19.00

SHIPPING:	\$9.71
TAX:	\$53.29
TOTAL:	\$672.00

Terms

This quote is valid for 30 days.

Sales confer no rights or interest to ClipperCreek, Inc. intellectual property.

All sales are FOB Auburn, California.

This quote does not include shipping or sales tax

Terms: Pre-Pay with Wire transfer, Check, or Credit Card; Net 30 on credit approval

All sales are subject to the ClipperCreek, Inc. Terms and Conditions, which Terms and Conditions are attached to this Quote. By Signature below, I have received the document CLIPPERCREEK, INC. TERMS AND CONDITIONS and accept the Terms and Conditions in initiating a purchase order.

Signature of acceptance

CONFIDENTIAL

8-3

CLIPPERCREEK, INC.
INNOVATIVE INFRASTRUCTURE FOR
ELECTRIC AND HYBRID VEHICLES



Terms and Conditions of Sale

Terms

Terms as quoted shall apply. Shipments will be billed at the prices in effect at the time of Shipment. All new accounts are required to complete a ClipperCreek, Inc. confidential credit application and receive credit approval prior to shipment. All orders are firm unless written cancellation permission is issued by Seller. All orders are subject to acceptance by seller. Accounts not paid within 30 days of invoice will be charged 1.5% per month interest and the account will be placed on Credit Hold. Wire Transfers will also be accepted as payment alternatives and may be required on certain orders. All payments are required to be in USD. Delinquent accounts will be processed with Dun and Bradstreet Collection Services.

Conditions of Sale

All sales made by ClipperCreek, Inc. are subject to these conditions unless otherwise agreed to in writing by a duly authorized officer of ClipperCreek, Inc. In all cases of conflict between these conditions and the requirements of the purchase order, these conditions shall prevail.

Quotations

All written quotations are valid for one month from the date of issue. ClipperCreek, Inc. will honor pricing as specified in the quote. In order to receive pricing specified on quotation, the quotation must be submitted at the time of order.

Ordering

All orders must be faxed to ClipperCreek, Inc. at 530-887-8527. All orders must contain a written purchase order. Any order not including a purchase order will be placed on hold pending the return of a signed order confirmation from the purchaser. Minimum order is \$125.00 net, with a \$10.00 service charge applied to all orders under \$125.00. To ensure proper shipment, please order by complete part number and description. All prices are in USD.

Order Confirmations

All orders will receive an order confirmation by ClipperCreek, Inc. All orders will be shipped as stated on the order confirmation unless a written correction is received at ClipperCreek, Inc. within 24 hours of the sending of the order confirmation.

Prices

Prices, discounts, quotations and specifications are subject to change without notice and will be applied as in effect at time of shipment. All Prices exclude all sales, use occupational and other similar taxes, which will be either billed to or assumed by the buyer.

Warranty and Liability

ClipperCreek, Inc. shall not be held responsible for delay in shipments caused by Act of God, war, government rulings, civil disturbance, casualty, riots, strikes, and labor disputes or any cause beyond its control. All products are warranted to be free from defects in material and workmanship at time of shipment. ClipperCreek, Inc. limits its obligation under this warranty to replace, or its option reimbursement of the purchase price of the product shown to ClipperCreek, Inc.'s satisfaction to have been defective, at the time of original shipment. ClipperCreek, Inc. neither makes nor shall be liable for any damage, expense, loss or consequential damage of any kind that might arise in connection with the liability of others to properly use the product.

Shipments

All shipments are F.O.B. ClipperCreek, Inc. Auburn, California. ClipperCreek, Inc. will make every attempt to follow the specified routing request for shipment. Otherwise, routing is subject to ClipperCreek, Inc. choice.

Product Shortages

All claims for product shortages must be made within ten (10) days after receipt of the merchandise. Please call 530-887-1674 or fax claim to 530-887-8527, attention: Operations Manager.

Freight Claims

If any shipment is received in a damaged condition, your claim must be filed with the delivery carrier and noted on the freight bill before you accept your merchandise.

Taxes

Any Federal, Sales, Excise or similar tax for which we may be liable on any sale will be charged to and paid by the Buyer. Buyer is responsible for furnishing a resale certificate prior to purchase.

Returns

All product returns must have prior authorization from ClipperCreek, Inc. Technical Support (530-887-1674 or fax: 530-887-8527). All returns must be made within 30 days of the original purchase date. Package goods securely in original package or reasonable substitute and mark the RMA number on the outside of the box. Collect shipments or shipments without a clearly identifiable RMA number will be refused. Returned goods damaged due to inadequate return packaging may not receive full credit. All goods returned for reasons other than warranty are subject to a 20% restocking charge. No Cash refunds will be given.

COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND/OR FUNDS

Department: Public Works (SCCSD)

Date: 3/9/15

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 20

AUDITORS USE ONLY			
DOCUMENT #	AMOUNT	L/N	T/C HASH
JE 6			

BATCH #	
DATE	Keyed By:

		T/C	INDEX	SUBJECT	USER CODE	AMOUNT	ACCOUNT DESCRIPTION *
T R A N S F E R	T O	0, 2, 1	625175	8409	53298	8,997.00	Nissan Leaf
	F R O M	0, 2, 2	625175	8409	53293	8,997.00	3/4 ton truck

Explanation: Transfer \$8,997.00 from the budget for 3/4 ton truck (WA53293) to the budget for a Nissan Leaf (WA53298).

Name _____ Title _____

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by K. Mone, Deputy Date 3-12-15

County Administrative Officer's Action: ☐ Recommended to Board ☒ Approved ☐ Not Recommended or Approved

County Administrative Officer _____ Date _____

State of California } As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for
ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order
County of Santa Cruz} duly entered in the minutes of said Board on

_____, 19____, By _____, Deputy Clerk

(A-C)* Desc: _____ Item: - Budget Transfer

A-C Review		

Distribution: BRD. NAME AGENDA DATE ITEM NO.
White-Board of Supervisors Green-County Administrative Officer Goldenrod-Departmental Control Copy
Yellow-Auditor-Controller Pink-Originating Department

8-5



COUNTY OF SANTA CRUZ

OFFICE OF THE COUNTY COUNSEL

701 OCEAN STREET, SUITE 505, SANTA CRUZ, CA 95060-4068 (831) 454-2040 FAX: (831) 454-2115

DANA McRAE, COUNTY COUNSEL

JASON HEATH, CHIEF DEPUTY

Assistants

Marie Costa

Sharon Carey-Stronck

Jane M. Scott

Jessica C. Espinoza

Tamyra Rice

Jordan Sheinbaum

Shannon M. Sullivan

T. Brooke Miller

Betsy L. Allen

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

Agenda: 3/19/15

To: Santa Cruz County Sanitation District Board of Directors

Re: Francis Nigro

Original document and associated materials are on file at the Clerk of the Board of Supervisors.

In regard to the above-referenced claim, this is to recommend that the Board take the following action:

1. ☐ Reject the claim of _____ and refer to County Counsel.
2. ☐ Deny the application to file a late claim on behalf of _____ and refer to County Counsel.
3. ☐ Grant the application to file a late claim on behalf of _____ and refer to County Counsel.
4. ☒ Approve the claim of Francis Nigro in the amount of \$9,400.00 and reject the balance, if any and refer to County Counsel.
5. ☐ Reject the claim of _____ as insufficiently filed and refer to County Counsel.

RISK MANAGEMENT

By: Enrique Sahagun

Enrique Sahagun
Risk Manager

DANA McRAE, COUNTY COUNSEL

By: Jason M. Heath

Jason M. Heath
Assistant County Counsel

CLAIM AGAINST THE COUNTY OF SANTA CRUZ
(Pursuant to Section 910 et Seq., Govt. Code)

TO: BOARD OF SUPERVISORS
COUNTY OF SANTA CRUZ
ATTN: Clerk of the Board
Governmental Center
701 Ocean Street, Santa Cruz, CA 95060

RECEIVED
CLERK OF THE BOARD

FEB - 4 2015

Nigro, F
415-051

1. Claimant's Name: FRANCIS NIGRO BOARD OF SUPERVISORS
COUNTY OF SANTA CRUZ
Address: 911 30th Ave. SANTA CRUZ CA 95062

Phone No: 617-901-9999

P.O. Box to which notices are to be sent: _____

2. Occurrence: 1X

Date: 1/16/15 Place: 30th Ave

3. Circumstances of occurrence or transaction giving rise to claim: Damaged 4" SDR 35 PVC pipe installed by county. All necessary permits, traffic control, excavation disposal, back fill w/ gravel & 2 sack slurry, asphalt patch. (County replaced 30th Ave sewer line & improperly installed).

4. General description of indebtedness, obligation, injury, damage or loss incurred so far as is now known:

\$ 9,400 (Nine Thousand Four Hundred Dollars) to be reimbursed.

5. Name(s) of public employee(s) causing injury, damage or loss, if known: County sub contractor.

6. Amount claimed now\$ 9,400

Estimated amount of future loss, if known\$ _____

TOTAL \$ 9,400

7. Basis for above computations: Invoice from BGP Buddy Griggs Plumbing

8. If the amount claimed is over \$10,000, indicate the court of jurisdiction:

_____ Municipal Court

_____ Superior Court

CLAIMANT'S SIGNATURE: FN

Note: Claim must be presented to Clerk, Board of Supervisors, within six (6) months after the act, which occasioned the injury.

Americans with Disabilities Act questions or requests for accommodations may be directed to the ADA Coordinator at 454-2962 (TDD 454-2123).

PER5003

(2) 2-04-15

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INVOICE

Proposal Submitted to: Frankie Nigro frankn.jr@comcast.net

Date: January 16, 2015

Job Reference: 911 30th Ave

Job Location: 911 30th Ave, Santa Cruz, CA 95062

Buddy Griggs Plumbing (BGP) obtained all necessary permits and set up necessary traffic control signs. BGP saw cut and jack hammered a section of the county street (30th Ave) and then hand excavated to gain access to sewer connection at city main. All street material was properly disposed. Excavation at this site was approximately 11' deep. Shoring was set up in the hole to maintain safety. BGP cut out a section of damaged 4" SDR 35 PVC pipe, a strong back band and a section of concrete pipe. BGP photo documented the pipe damage upon excavation. BGP made repairs and made all connections with proper fitting selection and new strong back bands as required by the County of Santa Cruz. All inspections were met.

Street excavation was back filled with gravel and 2 sack slurry. BGP completed asphalt patch of the count street. Job site was cleaned up of all job debris and materials and restored to best of original condition.

Proposal includes a 10 year warranty on all plumbing work performed.

Total sum includes all materials and labor for the work specified above. \$ 9,400

Please remit to: Buddy Griggs Plumbing - 660 37th Avenue - Santa Cruz - CA - 95062

Becky McBride

From: frankn.jr@comcast.net
Sent: Monday, March 02, 2015 1:49 PM
To: Becky McBride
Subject: 911 30th st. plumbing
Attachments: plumbing check.pdf

Becky,

Thanks for following up today. Attached please find the plumbing check in the amount of \$13,995. The check is for a higher amount then the claim because I had additional work done at the property that was not part of the county.

thanks
Frankie
617-901-9999

9-4



Online Banking

BofA Core Checking - ~~12345~~ Account Activity Transaction DetailsCheck number: 00000000~~1234~~

Post date: 01/20/2015

Amount: -13,995.00

Type: Check

Description: Check

FRANCIS P NIGRO		237
<u>1-19-15</u>		Date
Pay to the	<u>Ruddy Griggs Plumbing</u>	\$ <u>13,925</u>
Order of	<u>Thirteen Thousand Nine Hundred Twenty Five</u>	Dollars
Bank of America		
ACH NY 123456789	<u>For Plumbing</u>	<u>FM</u>

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