



If your project includes **multiple buildings**, you must submit a *Large Project Building Permit Fee Estimate* form for **each building**. Section F "Acknowledgment" must be completed. Once completed, email form to [Planning.BuildingInfo@santacruzcountyca.gov](mailto:Planning.BuildingInfo@santacruzcountyca.gov).

A. Project Information			
Date of Request:			
APN:		Address:	
Project Description:			

Sections B and C below collect information related to the residential and commercial portions of the project. If your project is not a mixed-use project, indicate that a section is not applicable with N/A.

B. Residential Area – If additional lines are needed, use Section D.			
Enter the total number of residential units:		Enter the number of residential units designated as affordable:	
Enter the total square footage of habitable residential area, not including shared hallways, stairs and common areas:			
Enter the occupancy type – For example, "R-3" or "R-2":			
Enter the construction type, e.g., "VA":			
Enter the total square footage of any indoor common areas such as hallways, stairs, community rooms:			
Enter the occupancy type of the common area:			
Enter the construction type of the common area:			
Enter the total square footage of associated garage, bike, or storage areas:			
Enter the construction type of the garage, bike, or storage areas:			
Enter construction type of garage, bike, or storage areas:			

C. Commercial Area – For each type of commercial area, fill in a separate line.			
Describe Area (e.g., "retail," "office," "parking")	Occupancy Type	Total Area in SF	Construction Type



**E. Additional Areas** – Add any areas not otherwise captured in Sections B and C.

Area Description	Occupancy Type	Total Area in SF	Construction Type
Covered decks			
Uncovered deck			
Retaining wall (face of the wall area)			
Proposed grading in cubic yards			
Swimming Pool(s)			
Carports			
Breezeways			

**D. Impact Fees** – The following additional information is collected to provide an estimate of impact fees.

Total impervious area Use <a href="#">Appendix A</a> to calculate		SF	These are areas that do not allow runoff to infiltrate such as building footprints, driveways, & concrete patios.
Total semi-pervious area Use <a href="#">Appendix A</a> to calculate		SF	These are areas that allow infiltration of runoff such as pavers set in sand or gravel.
Total habitable residential area that is NOT designated as affordable and not part of a common area like hallways.		SF	This is the total area occupied by the residential units themselves, exclusive of associated parking or common areas.

**F. Acknowledgment** – Check each box to indicate that you have read each line, and sign below.

- ☐ The forthcoming fee estimate will be based upon the project information provided by you in this form.
- ☐ Fee estimates are based upon the fees in effect at the time of the request.
- ☐ This estimate will not include fees for Deferred Submittals (e.g., solar, roof trusses) and Construction Changes.
- ☐ Actual fees may vary if there are changes to the project scope, adopted fee schedule, state law, or procedures.

**Signature of person submitting request:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_