



## Discretionary Permit Intake Request Form

Today's Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Property Owner Name(s): \_\_\_\_\_

Parcel Number: \_\_\_\_\_

Site Address: \_\_\_\_\_

ePlan Project Name: \_\_\_\_\_

Email used for ePlan upload: \_\_\_\_\_

Name of ePlan Account Holder: \_\_\_\_\_

- Application Requested:
- Project Review Consultation** (pre-application review by planning only).
  - Development Review Group** (pre-application review by all agencies).
  - Site Development/Use Permit** (Coastal Development Permit, Variance, Use Approval etc.)\*
  - Other** (Lot Legality, Lot Line Adjustments, Rural Matrix Studies, Report Reviews etc.)\*

\* Specific Permit/ Review Type: \_\_\_\_\_

Brief Project Description: \_\_\_\_\_

\_\_\_\_\_

Please email the Request Form to the electronic discretionary permit intake team at: [Discretionary.ePlanReview@santacruzcountyca.gov](mailto:Discretionary.ePlanReview@santacruzcountyca.gov). You will receive a response within two business days to inform you of your electronic submittal date.