



### Applicability & Conditions of Use

The use and presentation of this certificate is only valid at the “in progress” inspection for re-roof permits. This certificate does not apply to new construction.

This certificate allows for a C-39 licensed contractor (or a B licensed general contractor when at least three trades are involved) to self-certify that the roof substrate/roof deck conditions are suitable to support the new roof and may be presented at an “in progress” re-roof inspection in lieu of a “tear off” inspection.

- The contractor shall be allowed to tear off an existing roof and install or apply building paper/weatherizing products and final roof materials on up to 50% (MAX) of the roof structure. If more than 50% of the roof is covered at the time of the “in progress” inspection, the inspector will direct the roofing contractor on the location and extent of the roofing materials that must be removed.
- If the information on the certificate is found to be incorrect or false, the certificate is invalid and cannot be used. The roof must be uncovered, and the standard course of re-roof inspections will follow, including a tear off inspection, sheathing inspection (as applicable), and a roof final inspection.
- If a certificate is not presented, or is incomplete, at the in-progress inspection, it will not be approved, and the inspection must be rescheduled. This will incur reinspection fees (per county code: 12.10.355).
- Both pages of this certificate must be kept with the associated re-roof permit(s).

To schedule the “in progress” inspection, schedule a “tear off” inspection as usual, and input “in progress” in the special instructions box on the inspection scheduling webpage.



The preparer is legally responsible for signatures whether graphic, typewritten, or handwritten. Documents may not be restricted by digital signatures or otherwise.

<b>Project Information</b>	Permit: _____
APN: _____	Date: _____
Structure Address: _____	

**C-39 Licensed Roofing Contractor or Qualified B Licensed General Contractor**

Firm Name: _____	License: _____
Name: _____	Email: _____
Address: _____	Phone: _____

Please provide the following details regarding the roof's construction.

<b>Roof Framing</b>					
Roof Framing Type: (Ex: 2' x 4' trusses)			At Intervals: (Ex: 12" on center)		
<b>Sheathing</b>					
Existing Sheathing:		New Sheathing:		Skip Sheathing:	
Sheathing Type (Ex: CDX):			Thickness (Ex: ½"):		
<b>Nailing Schedule</b>					
Edge Nailing:		O.C.	Field Nailing:		O.C.

By signing below, you acknowledge and/or certify the following:

1. Both pages of this certificate must be presented on-site at the time of inspection.
2. The information you provided in this form is true and accurate.
3. The roof substructure/substrate of the roofing material is sufficient in quality and condition to support the new roofing materials.
4. You are a C-39 Licensed Roofing Contractor (or a B licensed general contractor when at least three trades are involved) and certify under penalty of perjury that you have verified the existing conditions and/or made repairs or installations to a ☐ Residential or ☐ Commercial building.
5. You have read the "Conditions of Use" on page 1, including the limitation that, by using this certificate, no more than 50% of the roof may be installed with new roofing materials.

Contractor  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_