



Applicability & Conditions of Use

The use and presentation of this certificate is only valid at the “in progress” inspection for re-roof permits. This certificate does not apply to new construction.

This certificate allows for a C-39 licensed contractor (or a B licensed general contractor when at least three trades are involved) to self-certify that the roof substrate/roof deck conditions are suitable to support the new roof and may be presented at an “in progress” re-roof inspection in lieu of a “tear off” inspection.

- The contractor shall be allowed to tear off an existing roof and install or apply building paper/weatherizing products and final roof materials on up to 50% (MAX) of the roof structure. If more than 50% of the roof is covered at the time of the “in progress” inspection, the inspector will direct the roofing contractor on the location and extent of the roofing materials that must be removed.
- If the information on the certificate is found to be incorrect or false, the certificate is invalid and cannot be used. The roof must be uncovered, and the standard course of re-roof inspections will follow, including a tear off inspection, sheathing inspection (as applicable), and a roof final inspection.
- If a certificate is not presented, or is incomplete, at the in-progress inspection, it will not be approved, and the inspection must be rescheduled. This will incur reinspection fees (per county code: 12.10.355).
- This certificate must be kept with the associated re-roof permit(s).

To schedule the “in progress” inspection, schedule a “tear off” inspection as usual, and input “in progress” in the special instructions box on the inspection scheduling webpage.



The preparer is legally responsible for signatures whether graphic, typewritten, or handwritten. Documents may not be restricted by digital signatures or otherwise.

Project Information	Permit: _____
APN: _____	Date: _____
Structure Address: _____	

C-39 Licensed Roofing Contractor or Qualified B Licensed General Contractor

Firm Name: _____	License: _____
Name: _____	Email: _____
Address: _____	Phone: _____

Please provide the following details regarding the roof's construction.

Roof Framing			
Roof Framing Type: <i>(Ex: 2' x 4' trusses)</i>		At Intervals: <i>(Ex: 12" on center)</i>	
Sheathing			
Existing Sheathing:		New Sheathing:	Skip Sheathing:
Sheathing Type <i>(Ex: CDX)</i> :		Thickness <i>(Ex: 1/2")</i> :	
Nailing Schedule			
Edge Nailing:		O.C.	Field Nailing:
			O.C.

The undersigned hereby certifies that the above information is true and accurate. This certificate affirms that the substructure/substrate of the roofing material is sufficient in quality and condition to support the new roofing materials.

The undersigned affirms they are a C-39 Licensed Roofing Contractor, and certifies under penalty of perjury, that they have verified the existing conditions, or made the following repairs or installations to a: Residential or Commercial building.

Contractor
Signature: _____ Date: _____